

Ajax Scuba Club Membership Detailed Renewal Instructions:

1. Go online and update your profile with your dives from last year, and any other changes. [Ajax Scuba Club](#). Detailed steps:
 - i) Go to our website, <http://www.ajaxscubaclub.on.ca> and sign in as a member. (If you have forgotten your password, tick "I forgot my password". If you have any other issues, send a note to: webmaster@ajaxscubaclub.on.ca)
 - ii) Select "Update information". Review and update as required. Select "Update" when completed, then "Back to my account".
 - iii) Select "Update Medical Information and Emergency Contacts" and review and update as appropriate. Select "Update" when completed, then "Back to my account".
 - iv) Review and update "My Certifications" & "My Experience". These sections will auto save.
2. Review the Diver Responsibilities & complete the ASC Waiver (attached) and send the completed form to me (vice-president@ajaxscubaclub.on.ca)
3. Pay your membership fees \$90.00 + \$70.00 per family member by sending an eTransfer to Treasurer@ajaxscubaclub.on.ca. Include your name(s) and "membership" in the message/note box. You can pay by:
 - i) Interac e-Transfer to treasurer@ajaxscubaclub.on.ca. Include your name and what the payment is for in the message/note box. (ex: Jones, membership + Brockville)
 - ii) Or mail a cheque, payable to the Ajax Scuba Club, to:
Treasurer, Ajax Scuba Club
315 Strachan St
Port Hope, ON, L1A 0C2
(or drop it all off at 32 Bryant Road, Ajax)
4. When you receive an email from the OUC with your 2024 member number, go to the Forms tab on the OUC site and complete the appropriate Liability Release Form. Or, more simply, click on the following links to get directly to the form that applies to you: [Adult OUC Liability Release Form](#) or [Minor OUC Liability Release Form](#).